

Greenheart Travel Adult Application Form Page 1

Country _____
 Arrival date _____
 Return date _____
 Number of weeks _____

Program Type

- Volunteer Program
- Independent Homestay Program
- Region of preference (please list three):
1. _____
2. _____
3. _____
- Language School Program
 City _____
- Internship Program
 Business Social Services _____
 Finance Travel/Tourism _____
 Other (please specify) _____

I would like to make a \$20 donation to Foundation for the Future to help offset my travel emissions. The donation will be added to my invoice.

1. General Information

Last (Family) Name _____ Occupation _____
 First (Given) Name _____ Nickname _____

Male Female Marital Status: Single Married Divorced

Street Address _____
 City _____ State _____ Zip Code _____ Country _____

Phone Number () _____ Work Phone () _____ E-mail _____
 Fax () _____ Age _____ Year of Birth _____ Month _____ Date _____

City & Country of Birth _____ Country Issuing Passport _____
 Passport Number _____ Expiration Date _____

How were you referred to Greenheart Travel? _____

2. Family Information (Address only required when different from address provided above)

Father's/Husband's Information

Name _____
 Address _____
 City _____
 State/Zip _____
 Telephone _____
 Occupation _____
 Work Telephone _____

Mother's/Wife's Information

Name _____
 Address _____
 City _____
 State/Zip _____
 Telephone _____
 Occupation _____
 Work Telephone _____

Others in your family (brothers, sisters, children)

First Name	Age	Relationship	Sex	Living at home
_____	_____	_____	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> Yes <input type="checkbox"/> No
_____	_____	_____	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> Yes <input type="checkbox"/> No
_____	_____	_____	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> Yes <input type="checkbox"/> No

3. Emergency Contact Information

Name _____
 Address _____
 Phone _____ Work Phone _____
 Relationship _____

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Mail to:

Greenheart Travel
712 North Wells Street
Chicago, Illinois 60654

4. Background Information

List any foreign languages that you speak or have studied

Language	Years Studied	Level (CHECK ONE)		
_____	_____	<input type="checkbox"/> Advanced	<input type="checkbox"/> Intermediate	<input type="checkbox"/> Beginner
_____	_____	<input type="checkbox"/> Advanced	<input type="checkbox"/> Intermediate	<input type="checkbox"/> Beginner
_____	_____	<input type="checkbox"/> Advanced	<input type="checkbox"/> Intermediate	<input type="checkbox"/> Beginner

Have you lived/traveled in another country before? Please explain:

What volunteer or paid work experience do you have?

5. Activities and Interests

List below three of your favorite activities, hobbies, or sports. Explain what you do and why you enjoy it.

A.

B.

C.

6. Host Family Letter

Please type or print a letter introducing yourself to your prospective host family. The letter should be in the language of the country you are visiting. Ideas to be included in your letter are: information about yourself, your interests and goals, your relationship with your family and friends, the community where you live, and why you want to visit the country you have chosen. It is important that this letter is written by YOU. Should you receive any assistance in writing the letter, please indicate that in your letter.

7. Photos

Please include and attach one to three different photographs of you smiling with your family and friends. It is helpful if at least one of these pictures is a passport style photo of yourself.

8. Accomodation Information

Do you have any dietary restrictions? Yes No If yes, please explain _____

Do you smoke? Yes No If yes, would you be willing to stop during your homestay? Yes No

Religious affiliation (optional) _____ Do you attend services? Often Sometimes Never

Do you have any pets? Yes No If yes, what kind(s)? _____

Can you adjust to living in a home with indoor pets? Yes No

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9. Liability Agreement

I/we, the undersigned, do hereby release Greenheart Travel, CCI, etc., its officers and agents, from any and all claims and causes of action for loss of property, personal injury or illness, accident, delay or expense sustained by any participant arising out of any travel or activity conducted by or under the control of Greenheart Travel/CCI. I also release Greenheart Travel and its agents, and agree to indemnify them with regard to any financial obligations or liabilities that the applicant may personally incur, including, but not limited to, non-reimbursable medical and related costs or any damage or injury to the person or property of others that the applicant may cause while participating in this program. In the event that Greenheart Travel, CCI or their agents advance or loan any monies to the applicant or incur special expenses on his or her behalf, I agree to make immediate repayment.

Signature of Participant _____ **Date** _____

10. Permission for Medical Care and Release

I, the undersigned, authorize Greenheart Travel and its representatives and host parents to consent to any X-ray examinations, anesthesia, medical, or surgical diagnosis rendered or treatment or hospital care for the person listed below, which is deemed advisable by, and is rendered under the general supervision of any licensed physician or surgeon. This authorization is given to provide authority and power on the part of our aforesaid agents to give consent to any and all such diagnosis, treatment, or hospital care which the aforementioned physician, dentist, or surgeon in the exercise of his/her best judgement, may deem advisable. I further agree to hold Greenheart Travel and its representatives harmless for its actions relating to the emergency treatment of the participants.

Participant's name _____

Name of family doctor _____ Doctor's telephone _____

Name of insurance company _____ Policy number _____

Check if you have had Chicken pox Measles Mumps

Date of last tetanus shot: / / Currently taking medication Yes No

Medication _____ Reason _____ Dosage _____

Medication _____ Reason _____ Dosage _____

Health Good Fair Poor Comments _____

Allergies to food, drugs, animals, etc. _____

Have you ever required any special treatment for drug addiction or any medical or psychological disorders? Yes No

Reason:

Signature of Participant _____ **Date** _____

11. Cancellation Policy

Greenheart Travel will not alter its cancellation policy for any reason. If you are concerned about forfeiting program fees in the event you decide to cancel due to events such as a serious illness, death in the family, terrorist attacks, etc., we advise you to consider purchasing independent trip insurance.

50% of fee forfeited for cancellations made less than 6 weeks prior to departure.

75% of fee forfeited less than 2 weeks before departure.

100% of fee forfeited less than 1 week before departure.

I, the undersigned acknowledge that I have read and thoroughly understand the Cancellation Policy, and hereby agree to abide by said policy. We understand that failure to submit program fees by the indicated dates may result in delayed departure or cancellation of the program.

Signature of Participant _____ **Date** _____

Call 888.227.6231, 712 North Wells Street, Chicago, IL 60654 USA

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Conditions of Participation

Participants in Greenheart Travel's Language School, Independent Homestay, Internship, and Volunteer Programs, and any other programs must read and agree to abide by the terms and conditions outlined below.

Greenheart Travel Independent Homestay Program

is an immersion program based on daily life in a local family and community. It is not a travel program. Host families' homes should not be treated as hotels. Instead, participants must be willing to interact and communicate with the host family. It is a nice gesture for participants to bring a small gift to the hosts upon arrival, and to send a thank you letter upon return to their home country.

Greenheart Travel Language School and Internship Programs include a homestay, and are designed to provide an academic, cultural, or business experience. **All programs** promote cultural exchange, which require the willingness to learn and to adapt to—with understanding and appreciation—the customs of the culture, community, and host family, which may be very different from one's own.

Participants should be mature enough to handle a homestay program. They should feel comfortable making necessary airport connections and taking public transportation to do their own sight-seeing, etc. Hosts and coordinators will provide suggestions and assistance, but not tour guide services. Travel and sight-seeing expenses are not included in the cost of the program, unless otherwise stated.

Participants should avoid action that could potentially disrupt adaptation to the host family. Such discouraged behavior includes independent travel and extensive communication with parents, friends, and family at home. Every participant must obey the regulations established by the host family concerning household chores, smoking, etc. Participants must also adapt to the family circumstances regarding use of bathrooms, time schedules for eating, getting up in the morning, etc. Participants should arrange to travel before or after, but not during, their program unless special

arrangements are made. Parents and relatives agree to not disrupt the program by constant contact with the participants.

When room and board are provided with the program, meals taken outside the hosts' home are at the expense of the participant. Time spent on the telephone and on the internet/computer should be limited and all calls made should be with the permission of the hosts and then made on a calling card or via a collect call. Participants are responsible for their own entertainment and personal expenses, and should come with their own spending money. Participants agree to reimburse hosts for damage to their property.

Participants agree to accept the final judgement of Greenheart Travel for all host family, Volunteer placement and internship assignments. Participants may be placed with families in single-person households, households without children at home, etc. Placements are not restricted based on any local characteristics, such as regional accents or dialects, ethnic character of community, types of industry, economy, weather, etc. Greenheart Travel does not discriminate against race, nationality, creed, or religion.

Greenheart Travel cooperates with a carefully selected network of partner agencies in the countries where our programs are located. All program applications are subject to acceptance by the appropriate agency. In addition, Greenheart Travel retains complete right to accept, dismiss, decline or retain any student as a participant in the program at any time before or during the program for any reason whatsoever, without liability for refund of payment.

Deferral Policy

Programs may be deferred for up to six months from your original start date dependent upon availability. Participants must remit 50% of the program fee at the time of deferral. Payments must be received within one week of the request, or normal cancellation policies will apply. All requests are subject to review on a case by case basis. Greenheart Travel reserves the right to deny any deferment request.

Insurance

All Greenheart Travel programs include comprehensive medical insurance. Greenheart Travel and the host family cannot be liable for any costs resulting from participants illness, personal liability, or other risks. Greenheart Travel only accepts participants in good health. Falsification of medical condition will result in repatriation at the participant's expense. Greenheart Travel does not cover pre-existing conditions and/or accidents that occur outside of the terms of insurance.

The fees for the program cover all expenses which are expressly listed on the Greenheart Travel website. The fee does not cover personal expenses, airfare, daily transportation costs, visa fees, passport fees, routine medical examinations, vaccinations, medical costs not covered by insurance, costs of books or other activity fees, or the expenses incurred because of premature termination of the student's program.

Early Termination of Program

Greenheart Travel and its representatives abroad reserve the right to dismiss from the program any participant whose mental or physical health hinders participation in the program or any participant who demonstrates consistent inability or unwillingness to interact productively and/or amicably, or other evidence that the participant is not capable of, or is unwilling to, participate fully in a cross-cultural environment. The organization also reserves the right to dismiss any participant who is found to have misrepresented him/herself or provided false information in the program application.

Participants dismissed from the program are responsible for all expenses of repatriation. Refunds are not made to participants whose programs are terminated prematurely for any reason.

Signature of Participant

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Greenheart Travel Code of Conduct

1. Greenheart Travel participants must obey all national, state, and local laws at all times. In addition, participants must also abide by all rules and decisions of Greenheart Travel, its partner organizations, the host family, and the homestay community. The breaking of any law or rule can result in immediate dismissal from the program.
2. Smoking is prohibited for anyone not of legal age to smoke. A participant may smoke if he/she is of legal age to do so, but may only do so in accordance with the laws in his/her homestay community and the rules of his/her host family. Participants under the age of 21 are not allowed to drink alcoholic beverages.
3. The use of non-prescription drugs is strictly forbidden, except for items sold in drug stores or pharmacies, such as aspirin and cold capsules, when taken as directed.
4. Participants under 21 may not drive motorized vehicles. Adult participants who do rent vehicles are responsible for their own insurance.
5. Greenheart Travel participants must arrive in the host country with a valid passport and a visa, when required. Participants must also arrive with a round-trip international plane ticket and return to their native countries at the end of the program. Greenheart Travel will not take responsibility in aiding participants in changing their visas, and will not take responsibility for participants who remain in the country being visited after the close of the program.
6. Social behavior that requires a strong emotional commitment, such as sexual intercourse, marriage, or change of religion, is forbidden for participants under 21 years.

7. Greenheart Travel participants must try their very best to integrate into their host families and the program in the understanding that there are going to be major differences between their life styles and those abroad. Every participant must obey the regulations established by the host family, language school, business/organization, or camp.

8. Failure to comply with any of the above rules (either stated or implied) will result in immediate dismissal from the program, at the expense of the participant.

I, the undersigned, confirm that I have read and agree to abide by the conditions above (either stated or implied). I understand that failure to comply with these rules may result in dismissal from the program at my own expense. There is no reason—pre-existing health condition, emotional or behavioral problems, etc.—why I should not be able to participate in the program. I also confirm that I have not been convicted of any felony and that falsifying or withholding of any information on the application could result in program dismissal. By signing below, I also authorize Greenheart Travel and its affiliates to use any photographs accompanying this application or any photographs taken while participating on a Greenheart Travel program for promotion or publicity.

Signature of Participant